



**Havering**  
LONDON BOROUGH

## Licensing Officer's Report

# LICENSING SUB-COMMITTEE

6 September 2018

## REPORT

**Subject heading:**

**Report author and contact details:**

**Pandora's Sushi City**  
44 High Street, Hornchurch, RM12 4UN  
Two Temporary Event Notices  
Paul Campbell, Licensing Specialist  
C/O Town Hall, Main Road, Romford,  
RM1 3BD  
[licensing@haverling.gov.uk](mailto:licensing@haverling.gov.uk)

**These applications for two Temporary Event Notices were made by Mrs Lorraine Webb under section 100 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 23<sup>rd</sup> August 2018.**

### **Geographical description of the area and description of the building**

The premises is a two level venue which is licensed, it was previously a restaurant called Sushi City the licence was transferred to its current holders on 21<sup>st</sup> August 2018.

The premises are located on the south side of High Street Hornchurch at the junction with Abbs Cross Gardens. These premises are about 100 metres west of Billet Lane and 400 metres west of the one way roundabout area at the centre of Hornchurch.

There are shops and business premises directly to the south and east of the premises the nearest residential premises are about 12 metres to the west of the venue across Abbs Cross Gardens. The other premises on the west of Abbs Cross Gardens and west in High Street are mainly residential.

A map of the area is attached.

Current premises licence hours of the premises are

Supply of alcohol (on supply only)

Monday to Wednesday – 12:00 to 15:00 & 17:00 to 22:00

Thursday & Friday – 12:00 to 15:00 & 17:00 to 23:00

Saturday – 12:00 to 23:00

Sunday – 14:00 to 22:00

The Temporary Event Notice applies for

- Supply of Alcohol (on and off supply)
- Regulated Entertainment
- Late Night Refreshment

Friday 7<sup>th</sup> & Saturday 8<sup>th</sup> September 2018

Friday 14<sup>th</sup> & Saturday 15<sup>th</sup> September 2018

23:00 to 02:00 the following morning

This would follow on from the current permitted licensed hours. A copy of the current licence is attached.

### **Comments and observations on the application**

Under the Licensing Act only Police and/or Environmental Health can object to a Temporary Event Notice They have 3 working days to make their representation.

The applications for these TENs was made via the GOV application website on 23<sup>rd</sup> August 2018 at 11:28 and 11:53

the first working day was Friday 24/08/2018

Monday 27<sup>th</sup> was a Bank Holiday and not counted as a working day.

The representation was received by the Licensing Authority on Wednesday 29<sup>th</sup> August at 14:29 this is within the time limits of the regulations.

The applicant has recently applied for a new premises licence at the venue

For the licensable activities Supply of Alcohol, Late night Refreshment, Dance, Live Music, Recorded Music, Film, Plays

Monday to Wednesday – 07:00 to 00:00

Thursday – 07:00 to 01:00

Friday and Saturday – 07:00 to 02:00

Sunday – 07:00 to 01:00

With a closing time each day of 30 minutes past the time of licensable activity

The representation period for this application ends on 18<sup>th</sup> September 2018.

The premises is located in St Andrews Ward which is an area highlighted in Havering's Licensing Policy as a sensitive communitive impact area.

### **Summary**

There was one representation against each of these applications for Temporary Event Notices from Environmental Health Noise. The officer's objections to the TENs are the same as his objection to the new premises licence.



**Havering**  
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Current Licence



# Havering

LONDON BOROUGH

## Public Protection

London Borough of Havering  
Mercury House, Mercury Gardens  
Romford RM1 3SL

Telephone: 01708 432777  
Fax: 01708 432554  
email: [licensing@havering.gov.uk](mailto:licensing@havering.gov.uk)  
Textphone ☎: 01708 433175

Date: 24<sup>th</sup> August 2018

Lorraine Webb

My Reference: PJJ/016966

Dear Sir/Madam

**Licensing Act 2003**  
**Premises Licence Number – 016966**  
**Sushi City 44 High Street Hornchurch RM12 4UN**

This document in PDF format is the Premises Licence for the above address in accordance with the provisions of the Licensing Act 2003.

**Please note the London Borough of Havering no longer produces paper versions of Premises Licences.**

**You are reminded that the premises licence or a certified copy of the licence must be kept at the premises while the licence summary, known as Part B, must be displayed on the premises in a prominent position.**

To comply with the legislation a printed or electronic version of this document will be accepted as the Premises Licence, this must be available for inspection by an authorised officer also "Part B" must be displayed either printed or electronically.

Full details of the Licensing Act regulations can be found on the GOV.UK website  
<https://www.gov.uk/alcohol-licensing>

Please note that the granting of a licence under this Act does not remove the need for any necessary consent under other legislation, such as the Planning Acts. The fact that a licence has been granted on certain terms does not imply that similar terms will be agreed under other legislation.

For further information relating to your licence please contact the Licensing Authority at the address detailed above.

This authority/organisation is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.havering.gov.uk/Pages/ServiceChild/Fair-processing-notice.aspx>

Cont....

Yours faithfully

Paul Campbell  
Licensing Specialist



## Part A

Premises licence number

16966

### Part 1 – Premises details

Postal address of premises

Sushi City  
44 High Street Hornchurch RM12 4UN

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of alcohol

The times the licence authorises the carrying out of licensable activities

Monday to Wednesday – 12:00 to 15:00 & 17:00 to 22:00  
Thursday & Friday – 12:00 to 15:00 & 17:00 to 23:00  
Saturday – 12:00 to 23:00  
Sunday – 14:00 to 22:00

The opening hours of the premises

As above

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On supplies only

### Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Lorraine Webb

Signed

Paul Campbell, Licensing Specialist

Date of issue 24/08/2018

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Registered number of holder

N/A

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Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Lorraine Webb

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Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

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**Mandatory conditions**

1. No supply of alcohol may be made under the Premises Licence;
  - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
  - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - (a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) Drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).



4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.  
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
  - (a) A holographic mark, or
  - (b) An ultraviolet feature.
6. The responsible person must ensure that—
  - (a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”
7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. Full details of this Mandatory Condition can be found at:-  
<http://www.legislation.gov.uk/ukdsi/2014/9780111109120>

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**Annex 2 – conditions consistent with the operating schedule**

1. A CCTV system shall be installed, maintained and utilised. It shall incorporate a recording facility and all recordings shall be securely stored for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system shall comply with other essential legislation and all signs as required shall be clearly displayed. The system shall be maintained and fully operational throughout the hours that the premises is open for any licensable activity. A person who can operate the CCTV system shall be on site at all times when the premises is open to the public and shall be able to play back footage to authorised officers when requested without fuss or delay.

3 of 5

Signed

Paul Campbell, Licensing Specialist

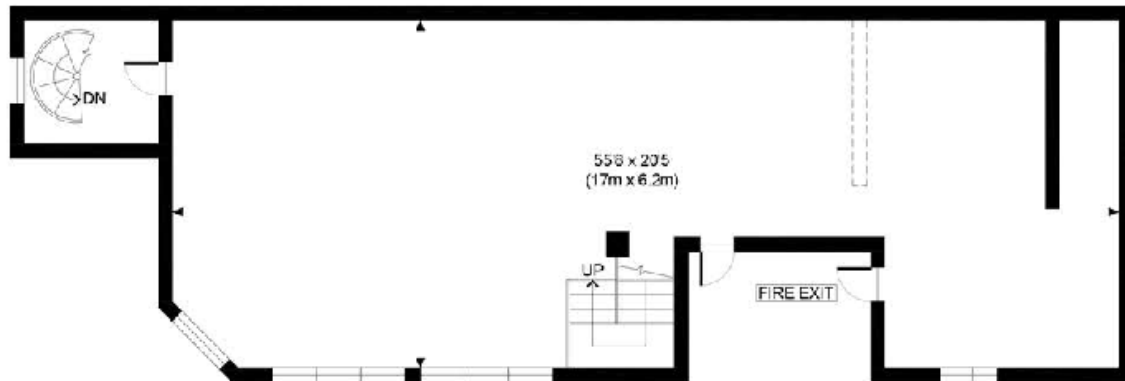
Date of issue 24/08/2018

2. CCTV cameras shall be located inside and outside the premises and shall cover the entrance/exit.
3. CCTV recordings shall be made available to an authorised person of the Licensing Authority or Havering Police together with facilities for viewing the recordings.
4. A fire alarm shall be installed, maintained and utilised.
5. The sale of alcohol shall be ancillary to the purchase of a table meal. Alcohol may not be sold on its own.
6. Customers may not stand and drink at or near the bar.
7. The maximum capacity of the premises shall be 60 seated customers.
8. Staff shall be trained how to deal with complaints and difficult customers.
9. All personal licence holders supervising the sale of alcohol shall hold a nationally recognised licensing qualification.
10. All staff shall be suitably trained for their job function at the premises. The training shall be written into a programme ongoing and under constant review and shall be made available to a relevant responsible authority when called upon.
11. Soft drinks shall be equally available for customers to purchase.
12. A premises daily register shall be kept at the premises. This register shall be maintained and kept for a rolling 12 month period. Records shall be made on a daily basis and shall include any notable incidents and all occasions when alcohol sales have been refused. The written record shall include the date and time of the refusal and the name of the member of staff who refused the sale. The register shall be available on request by the Police or an authorised officer.
13. All complaints made to or about the premises shall be recorded in the premises daily register.
14. Prominent clear notices shall be displayed at all exits requesting that customers respect the needs of local residents and leave the premises and the area quietly.
15. The disposal of bottles into external receptacles shall not occur between 21:00 and 08:00.
16. Arrangements shall be put in place to ensure that waste collection contractors do not collect refuse between 21:00 and 08:00.
17. All the premises' doors and windows shall be kept shut apart from access and egress.
18. There shall be no external eating or drinking.
19. A proof of age scheme such as Challenge 25 shall be operated at the premises where the only acceptable forms of identification are a recognised photographic identification card such as a driving licence or a passport.
20. A written children's policy shall be implemented which is required to be approved in writing by the Police or Havering's Children and Young Persons services. It shall include 'Where the supply of alcohol is a licensed activity no person under 18 shall be admitted to or allowed to remain on the premises without a responsible adult who shall be responsible for supervising him or her.'
21. All staff shall be suitably trained in relation to the prevention of underage sales and the training must be documented. Such training shall be refreshed every 3 months.
22. Children shall not be permitted to enter the premises after 21:00.

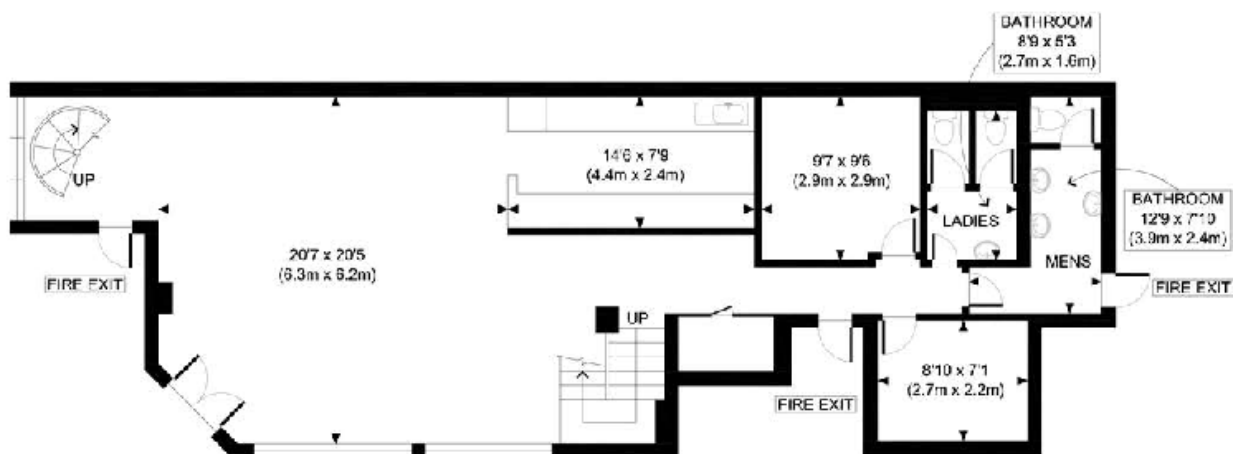
Not applicable

Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.



FIRST FLOOR  
GROSS INTERNAL  
FLOOR AREA 1097 SQ FT





## Part B

### Premises licence summary

Premises licence number

16966

### Premises details

Postal address of premises

Sushi City  
44 High Street Hornchurch RM12 4UN

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of alcohol

The times the licence authorises the carrying out of licensable activities

Monday to Wednesday – 12:00 to 15:00 & 17:00 to 22:00  
Thursday & Friday – 12:00 to 15:00 & 17:00 to 23:00  
Saturday – 12:00 to 23:00  
Sunday – 14:00 to 22:00

The opening hours of the premises

As above

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On supplies only

Name, (registered) address of holder of premises licence

Lorraine Webb

Registered number of holder

N/A

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**Name of designated premises supervisor where the premises licence authorises for the supply of alcohol**

**Lorraine Webb**

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**State whether access to the premises by children is restricted or prohibited**

**Restricted**

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**2 of 2**

Signed

Paul Campbell, Licensing Specialist

Date of issue 24/08/2018



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Copy of Application

\* required information

**Section 1 of 9**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☐ Applying as a business or organisation, including as a sole trader  
☒ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Continued from previous page...**

**Your Address**

Address official correspondence should be sent to.

* Building number or name	<input type="text" value="133"/>
* Street	<input type="text" value="the avenue"/>
District	<input type="text"/>
* City or town	<input type="text" value="hornchurch"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text" value="rm12 4jq"/>
* Country	<input type="text" value="United Kingdom"/>

**Section 2 of 9**

**APPLICATION DETAILS** [\(See also guidance on completing the form, general notes and note 1\)](#)

Have you had any previous or maiden names?

☒ Yes ☐ No

Enter details of any previous names or maiden names

First name	<input type="text"/>
Family name	<input type="text"/>

* Your date of birth	/	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
		<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

Applicant must be 18 years of age or older

National Insurance number	<input type="text"/>
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This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth	<input type="text"/>
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**Continued from previous page...**

### Correspondence Address

Is the address the same as (or similar to) the address given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="133"/>
Street	<input type="text" value="the avenue"/>
District	<input type="text"/>
City or town	<input type="text" value="hornchurch"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="rm12 4jq"/>
Country	<input type="text" value="United Kingdom"/>

### Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="meadowsweetpine@aol.com"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>

## Section 3 of 9

### THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). ([See also guidance on completing the form, note 2](#))

\* Does the premises have an address?

☒ Yes ☐ No

**Continued from previous page...**

**Address**

Is the address the same as (or similar to) the address given in section one?

If “Yes” is selected you can re-use the details from section one, or amend them as required. Select “No” to enter a completely new set of details.

☐ Yes ☒ No

* Building number or name	<input type="text" value="sushi city 44"/>
* Street	<input type="text" value="high street"/>
District	<input type="text"/>
* City or town	<input type="text" value="hornchurch"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text" value="rm12 4un"/>
* Country	<input type="text" value="United Kingdom"/>

\* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

☐ Neither ☒ Premises licence ☐ Club premises certificate

* Premises licence number	<input type="text" value="16966"/>
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**Location Details**

\* Provide further details about the location of the event

2 storey restaurant on high street

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below [\(see also guidance on completing the form, note 3\)](#)

Describe the nature of the premises below [\(see also guidance on completing the form, note 4\)](#)

Restaurant

Describe the nature of the event below [\(see also guidance on completing the form, note 5\)](#)

opening weekend with recorded music

Continued from previous page...

## Section 4 of 9

### LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises

[\(see also guidance on completing the form, note 6\):](#)

- ☒ The sale by retail of alcohol
- ☐ The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- ☒ The provision of regulated entertainment
- ☒ The provision of late night refreshment
- ☐ The giving of a late temporary event notice

[\(See also guidance on completing the form, note 7\).](#)

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

[\(See also guidance on completing the form, note 8\).](#)

### Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

[\(see also guidance on completing the form, note 9\)](#)

Event start date      

07	/	09	/	2018
dd		mm		yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date      

09	/	09	/	2018
dd		mm		yyyy

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

23.00 till 02.00

[\(see also guidance on completing the form, note 10\)](#)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

150

Note that the maximum number of people cannot exceed 499.

[\(see also guidance on completing the form, note 11\)](#)

**Continued from previous page...**

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 12\):](#)

- ☐ On the premises only
- ☐ Off the premises only
- ☒ Both

**Section 5 of 9**

**RELEVANT ENTERTAINMENT** [\(See also guidance on completing the form, note 13\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

dj 23.00 till 02.00

**Section 6 of 9**

**PERSONAL LICENCE HOLDERS** [\(See also guidance on completing the form, note 14\)](#)

Do you currently hold a valid personal licence? ☒ Yes ☐ No

Provide the details of your personal licence below.

Issuing licensing authority

Licence number

Date of issue  /  /   
dd mm yyyy

Any further relevant details

**Section 7 of 9**

**PREVIOUS TEMPORARY EVENT NOTICES** [\(See also guidance on completing the form, note 15\)](#)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? ☒ Yes ☐ No

**Continued from previous page...**

State the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year

1

Have you already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or ☐ Yes ☒ No
- b) Begins 24 hours or less after the event period proposed in this notice?

## Section 8 of 9

### ASSOCIATES AND BUSINESS COLLEAGUES [\(See also guidance on completing the form, note 16\)](#)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐ Yes ☒ No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or ☐ Yes ☒ No
- b) Begins 24 hours or less after the event period proposed in this notice?

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐ Yes ☒ No

**Continued from previous page...**

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

☐ Yes ☒ No

- a) Ends 24 hours or less before; or  
b) Begins 24 hours or less after the event period proposed in this notice?

**Section 9 of 9**

**CONDITION** [\(See also guidance on completing the form, note 18\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

This formality requires a fixed fee of £21

**DECLARATION** [\(See also guidance on completing the form, note 19\)](#)

- \* The information contained in this form is correct to the best of my knowledge and belief
- \* I understand that it is an offence:
  - \* (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
  - \* (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/havering/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number	<input type="text" value="sushi city"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

\* required information

**Section 1 of 9**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☐ Applying as a business or organisation, including as a sole trader
- ☒ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.



**Continued from previous page...**

**Your Address**

Address official correspondence should be sent to.

* Building number or name	<input type="text" value="133"/>
* Street	<input type="text" value="the avenue"/>
District	<input type="text"/>
* City or town	<input type="text" value="hornchurch"/>
County or administrative area	<input type="text"/>
* Postcode	<input type="text" value="rm12 4jq"/>
* Country	<input type="text" value="United Kingdom"/>

**Section 2 of 9**

**APPLICATION DETAILS** [\(See also guidance on completing the form, general notes and note 1\)](#)

Have you had any previous or maiden names?

☒ Yes ☐ No

Enter details of any previous names or maiden names

First name	<input type="text" value="lorraine"/>
Family name	<input type="text" value="kittle"/>

* Your date of birth	/	<input type="text"/>	/	<input type="text"/>
		dd		mm
				yyyy

Applicant must be 18 years of age or older

National Insurance number	<input type="text"/>
---------------------------	----------------------

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth	<input type="text"/>
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**Continued from previous page...**

### Correspondence Address

Is the address the same as (or similar to) the address given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="133"/>
Street	<input type="text" value="the avenue"/>
District	<input type="text"/>
City or town	<input type="text" value="hornchurch"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="rm12 4jq"/>
Country	<input type="text" value="United Kingdom"/>

### Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="meadowsweetpine@aol.com"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>

## Section 3 of 9

### THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). ([See also guidance on completing the form, note 2](#))

\* Does the premises have an address?

☒ Yes ☐ No

**Continued from previous page...**

## Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

\* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

☐ Neither ☒ Premises licence ☐ Club premises certificate

\* Premises licence number

## Location Details

\* Provide further details about the location of the event

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below ([see also guidance on completing the form, note 3](#))

Describe the nature of the premises below ([see also guidance on completing the form, note 4](#))

Describe the nature of the event below ([see also guidance on completing the form, note 5](#))

Section 4 of 9

LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises  
([see also guidance on completing the form, note 6](#)):

- ☒ The sale by retail of alcohol
- ☐ The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- ☒ The provision of regulated entertainment
- ☒ The provision of late night refreshment
- ☐ The giving of a late temporary event notice

([See also guidance on completing the form, note 7](#)).

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.  
([See also guidance on completing the form, note 8](#)).

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

([see also guidance on completing the form, note 9](#))

Event start date      

14	/	09	/	2018
dd		mm		yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date      

16	/	09	/	2018
dd		mm		yyyy

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)      

23.00 till 02.00
------------------

([see also guidance on completing the form, note 10](#))

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers      

150
-----

Note that the maximum number of people cannot exceed 499.

([see also guidance on completing the form, note 11](#))

**Continued from previous page...**

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 12\):](#)

- ☐ On the premises only
- ☐ Off the premises only
- ☒ Both

**Section 5 of 9**

**RELEVANT ENTERTAINMENT** [\(See also guidance on completing the form, note 13\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

dj 23.00 till 02.00

**Section 6 of 9**

**PERSONAL LICENCE HOLDERS** [\(See also guidance on completing the form, note 14\)](#)

Do you currently hold a valid personal licence? ☒ Yes ☐ No

Provide the details of your personal licence below.

Issuing licensing authority

Licence number

Date of issue  /  /   
dd mm yyyy

Any further relevant details

**Section 7 of 9**

**PREVIOUS TEMPORARY EVENT NOTICES** [\(See also guidance on completing the form, note 15\)](#)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? ☒ Yes ☐ No

**Continued from previous page...**

State the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year

1

Have you already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or ☐ Yes ☒ No
- b) Begins 24 hours or less after the event period proposed in this notice?

## Section 8 of 9

### ASSOCIATES AND BUSINESS COLLEAGUES [\(See also guidance on completing the form, note 16\)](#)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐ Yes ☒ No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or ☐ Yes ☒ No
- b) Begins 24 hours or less after the event period proposed in this notice?

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐ Yes ☒ No

**Continued from previous page...**

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

☐ Yes ☒ No

- a) Ends 24 hours or less before; or
- b) Begins 24 hours or less after the event period proposed in this notice?

**Section 9 of 9**

**CONDITION** [\(See also guidance on completing the form, note 18\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

This formality requires a fixed fee of £21

**DECLARATION** [\(See also guidance on completing the form, note 19\)](#)

- \* The information contained in this form is correct to the best of my knowledge and belief
- \* I understand that it is an offence:
  - \* (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
  - \* (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both
- ☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/havering/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number	<input type="text" value="sushi city"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>





**Havering**  
L O N D O N   B O R O U G H

Map of the area





**Havering**  
L O N D O N   B O R O U G H

Representation from  
Responsible Authority

**From:** David Cant  
**Sent:** 29 August 2018 14:19  
**To:** Licensing  
**Subject:** Pandora's- Premises licence application

Good afternoon,

I am objecting to the proposed premises licence for Pandora's , 44 High Street, Hornchurch on behalf of the environmental protection team in the interests of the prevention of public nuisance.

The environmental protection team has a recent history of complaints in Hornchurch concerning premises with regulated entertainment licences which are close to residential properties and have comparable hours.. The address in question has previously been operated as licensed premises with regulated entertainment under the names Restaurant 44, and Revive. In both instances the premises has attracted complaints of noise from amplified music from locations including Fairkytes Avenue, High Street and Victor Court. The premises licence at the time permitted live and recorded music until 00:00 7 days a week and recorded music until 00:00 Sun-Thu and 00:30 Fri-Sat.

The closest residential premises are 42a/b High street which are approximately 10m from the façade of 44 High Street in Abbs Cross Gardens. This façade is formed in part by a large window which will provide poor sound attenuation, particularly at the lower frequencies (bass) associated with amplified music.

The applicant makes reference to a 'new dining experience' in the application but the terminal hour of 02:00 and activities to include live and recorded music in my opinion are inconsistent with this description and will essentially allow the premises to operate as a bar/nightclub. The steps outlined in the application to prevent public nuisance are also insufficiently detailed to provide confidence in it under the circumstances.

An analysis of the other restaurant premises within 150m of 44 High Street (below) shows that there are no other restaurants with a terminal hour for regulated entertainment as late as the proposals and that all but one of them has conditions which require that alcohol can only be sold as ancillary to a meal (preventing vertical drinking and the development of bars/nightclubs).

Premises	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Recorded Music	Live Music
PROPOSED Pandora's	00:00	00:00	00:00	01:00	02:00	02:00	01:00	Yes	Yes
Sushi City (Previous Occupiers)	22:00	22:00	22:00	23:00	23:00	23:00	22:00	No	No
Welcome Inn	00:30	00:30	00:30	00:30	01:00	01:00	00:30	Yes	No
Tarantino's	00:00	00:00	00:00	01:00	01:00	01:00	23:30	Yes	Yes
Zarana (Live Music)	23:30	23:30	23:30	23:30	00:30	00:30	23:30		
Zarana (Recorded Music)	00:30	00:30	00:30	00:30	01:00	01:00	00:30		
Mirror	23:30	23:30	23:30	23:30	23:30	23:30	23:00	Yes	Yes
NES' Café	23:00	23:00	23:00	23:00	23:00	23:00	23:00	No	No
Uraswamy's	00:00	00:00	00:00	00:00	00:00	00:00	23:30	Yes	No

I believe that a lack of restaurant conditions and amplified live and recorded music until 01:00- 2:00 at this location will only serve to develop this premises as a drinking establishment or events venue rather than a restaurant, which is likely to cause a public nuisance. I would support either a restaurant premises without regulated entertainment until the proposed terminal hour(s) or a licence with regulated entertainment with a significantly earlier terminal hour to also include restaurant conditions.

Regards  
  
David Cant

**David Cant | Environmental Protection Officer**  
London Borough of Havering | Public Protection  
Mercury House, Mercury Gardens, Romford, RM1 3SL  
  
t 01708 432086  
e [David.Cant@haverling.gov.uk](mailto:David.Cant@haverling.gov.uk)  
text relay 18001 01708 432 086

Premises Monday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Recorded Music	Live Music	Restaurant Conditions (Alcohol only sold with a meal)
<b>PROPOSED Pandora's</b>	00:00	00:00	00:00	01:00	02:00	02:00	01:00	Yes	Yes	No
<b>Sushi City (Previous Occupiers)</b>	22:00	22:00	22:00	23:00	23:00	23:00	22:00	No	No	Yes
<b>Welcome Inn</b>	00:30	00:30	00:30	00:30	01:00	01:00	00:30	Yes	No	No
<b>Tarantino's</b>	00:00	00:00	00:00	01:00	01:00	01:00	23:30	Yes	Yes	Yes
<b>Zarana (Live Music)</b>	23:30	23:30	23:30	23:30	00:30	00:30	23:30			Yes
<b>Zarana (Recorded Music)</b>	00:30	00:30	00:30	00:30	01:00	01:00	00:30			Yes
<b>Mirror</b>	23:30	23:30	23:30	23:30	23:30	23:30	23:00	Yes	Yes	Yes
<b>NES' Café</b>	23:00	23:00	23:00	23:00	23:00	23:00	23:00	No	No	Yes
<b>Uraswamy's</b>	00:00	00:00	00:00	00:00	00:00	00:00	23:30	Yes	No	Yes